

Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Evinox Residential
Unit 37, Barwell Business Park
Leatherhead Road
Chessington
Surrey
KT9 2NY

Service user number

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Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Please complete the required information below

For Evinox Residential official use only.

This is not part of the instruction to your bank or building society.

Residents Name:

Apartment Number:

Address:

Post Code:

Please tick the number of bedrooms in your property:

1 Bed £45 2 Bed £50 3 Bed £60

PLEASE NOTE: these amounts are just guidelines and might not cover your actual usage.

Please tick your preferred collection date:

1st 8th 15th 21st

The selected amount will be taken on this date each month.

Instruction to your bank or building society

Please pay Promentum Technologies Ltd t/a Evinox Residential Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Evinox Residential and, if so, details will be passed electronically to my bank/building society.

Signature(s)

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Date

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Reference (Please include your Apartment Name & No. in the reference below)

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Banks and building societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Evinox Residential will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Evinox Residential to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Evinox Residential or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when Evinox Residential asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.